

### Record of officer decision

<b>Decision title:</b>	To approve the expenditure of up to £27,450 from the Capital Maintenance Schools' Budget for emergency fire alarm works to Kington School.
<b>Date of decision:</b>	<b>20 January 2021</b>
<b>Decision maker:</b>	Assistant Director Education Development and Skills
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 <a href="https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755">https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=6755</a>
<b>Ward:</b>	Kington
<b>Consultation:</b>	<p>Cabinet debated and approved a report on the 2020/21 Local Authority Schools Maintenance Programme on 3 April 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of head teachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
<b>Decision made:</b>	<p>Agreement to:</p> <ol style="list-style-type: none"> <li>1. Award the contract to Balfour Beatty LP to spend up to £25,035 from the contingency allocation for the fire alarm works at Kington School. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget.</li> <li>2. To authorise the expenditure of up to the value of £2,400 for professional fees from the contingency as set out in the Cabinet Decision. Responsibility for managing and monitoring the project to be carried out by the Capital Project Manager, within the spend budget.</li> <li>3. To add this emergency works scheme to the 2020/21 maintenance programme.</li> </ol>
<b>Reasons for decision:</b>	<ol style="list-style-type: none"> <li>1. Kington School has not been included in the planned maintenance programme 2020/21 for any works.</li> <li>2. To complete the works required at Kington School to make the building fit for purpose and to address the school's Capital Maintenance request.</li> <li>3. To ensure all Council buildings are fit for purpose and maintained to the standards set out in the condition survey to address suitability, sustainability and affordability.</li> </ol>

<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>There is a risk that once on site, further work is identified once the fire alarm works start that was not previously apparent.</p> <p>A contingency has been allowed to cover unforeseen elements once the fire alarm works commence. Should this contingency be insufficient then a further officer decision will be required.</p>
<b>Details of any alternative options considered and rejected:</b>	<p>To decide not to progress to deliver this scheme at this time. This is not recommended as the risk of these works not being completed means that the health and safety risk associated with the continued existence of the building remains.</p> <p>Herefordshire Council to source further quotations. This is not recommended as time will increase, which is not acceptable to meet the demand of the work required by the school.</p>
<b>Details of any declarations of interest made:</b>	<p>None</p>

Signed:

Ceri Morgan

Assistant director education development and skills

Date: 20 January 2021